KADIR HAS UNIVERSITY
SCHOOL OF GRADUATE STUDIES
DEPARTMENT OF ..........................

TITLE OF THE THESIS (or GRADUATION PROJECT)

STUDENT’S NAME AND SURNAME

MASTER OF ARTS/MASTER OF SCIENCE/DOCTOR OF PHILOSOPHY THESIS
(or MASTER OF ARTS/MASTER OF SCIENCE GRADUATION PROJECT)

ISTANBUL, MONTH, YEAR
This thesis/project titled **THESIS/PROJECT TITLE** submitted by **STUDENT'S NAME AND SURNAME**, in partial fulfillment of the requirements for the degree of Master of Arts / Master of Science/ Doctor of Philosophy in **(Name of the Program) ......, Kadir Has University** by:

**(Title, Name and Surname) (Advisor) (University)  ________________**

**(Title, Name and Surname) (Co-Advisor) (University)  ________________**

**(Title, Name and Surname) (University)  ________________**

**(Title, Name and Surname) (University)  ________________**

**(Title, Name and Surname) (University)  ________________**

**(Title, Name and Surname) (University)  ________________**

I confirm that the signatures above belong to the aforementioned faculty members.

______________

**(Title, Name and Surname)**

Director of the School of Graduate Studies

APPROVAL DATE: Day/Month/Year
DECLARATION ON RESEARCH ETHICS AND PUBLISHING METHODS

I, NAME AND SURNAME OF THE STUDENT; hereby declare

• that this Ph.D. / Master of Arts / Master of Science Thesis (or Graduation Project) that I have submitted is entirely my own work and I have cited and referenced all material and results that are not my own in accordance with the rules;

• that this Ph.D. / Master of Arts / Master of Science Thesis (or Graduation Project) does not contain any material from any research submitted or accepted to obtain a degree or diploma at another educational institution;

• and that I commit and undertake to follow the "Kadir Has University Academic Codes of Conduct" prepared in accordance with the "Higher Education Council Codes of Conduct".

In addition, I acknowledge that any claim of irregularity that may arise in relation to this work will result in a disciplinary action in accordance with the university legislation.

Student's Name and Surname

________________________________________

DATE AND SIGNATURE
To My Dearest Family...
ACKNOWLEDGEMENT

This section is where the author thanks those who have helped and supported him/her during the research and writing process of the thesis/dissertation. “Acknowledgments” title should be aligned in the center and typed without using any punctuation.
THE TITLE OF THE THESIS/GRADUATION PROJECT

ABSTRACT

The objective of an abstract is to give the reader a concise account of the thesis or Dissertation. The abstract should have three main parts: the statement of the problem, methods and procedures, results and conclusion. It must not exceed 300 words for both master’s thesis and doctoral thesis, must not include references, diagrams, mathematical formula unless absolutely essential or footnotes.

The thesis title must be single-spaced, all in capital letters. The heading ‘ABSTRACT’ must be centered, and written 1.5 cm below the title without punctuation.

Keywords: Keyword 1, Keyword 2, … (Maximum 10 keywords)
TITLE OF THESIS/ GRADUATION PROJECT (In Turkish)

ÖZET

The Turkish translation of the title, abstract and keywords should be typed on a separate page, following the instructions given in the Thesis and Dissertation Writing Guide.

Anahtar Sözcükler: Keyword 1, Keyword 2,… (Maximum 10 keywords)
# TABLE of CONTENTS

ACKNOWLEDGEMENT ................................................................................................. v
ABSTRACT ................................................................................................................... vi
ÖZET .............................................................................................................................. vii
LIST of FIGURES ......................................................................................................... ix
LIST of TABLES .......................................................................................................... x
LIST of SYMBOLS ....................................................................................................... xi
LIST of ACRONYMS AND ABBREVIATIONS .......................................................... xii
1. INTRODUCTION .................................................................................................... 1
2. CHAPTER/SECTION TITLE .................................................................................... 2
   2.1 Titles of the Sub-sections .................................................................................... 2
      2.1.1 Headings of the third level sub-sections ...................................................... 2
3. CONCLUSION ......................................................................................................... 3
BIBLIOGRAPHY ......................................................................................................... 4
APPENDIX A ............................................................................................................... 5
   A.1 Examples of the Numeric System ...................................................................... 5
LIST of FIGURES

Figure 1.1 Title of the Figure ................................................................. 00
Figure 10.1 Title of the Figure ............................................................... 00
Figure A.1 Title of the Figure ............................................................... 00

(Note: Figure 1.1 refers to the first figure in Chapter/Section 1, Figure 10.1 refers to the first figure in Chapter/Section 10 and Figure A.1 refers to the first figure in Appendix A.)
LIST of TABLES

Table 1.1  Title of the Table.................................................................00
Table 10.1 Title of the Table.................................................................00
Table A.1 Title of the Table.................................................................00
(Note: Table 1.1 refers to the first table in Chapter/Section 1, Table 10.1 refers to the first table in Chapter/Section 10 and Table A.1 refers to the first table in Annex A.)
**LIST of SYMBOLS**

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>(\alpha)</td>
<td>Definition</td>
</tr>
<tr>
<td>(\Delta)</td>
<td>Definition</td>
</tr>
</tbody>
</table>
LIST of ACRONYMS AND ABBREVIATIONS

Abbreviations referred to in the thesis or dissertation should be displayed in the Abbreviations list in alphabetical order, together with its explanation/definition. Abbreviations should be used and typed taking into account the principles set out by the Turkish Language Association (TDK).
1. INTRODUCTION

Successful completion/submission of the master's or PhD thesis is compulsory for all master's or Ph.D. degree programs at Kadir Has University. A Master's or Ph.D. Thesis is a scientific work that should be approved by an academic committee. The University requires three identical copies of each thesis to be submitted to the Institute in order to protect the achievements of Kadir Has University scholars and to share the gains of their research with others. This guide describes the style and format for the preparation of a satisfactory thesis/graduation project addressing Kadir Has University.

The purpose of this guide is to stipulate the standards that all post graduate students at Kadir Has University should comply with. Therefore, it is extremely important for post graduate students to understand and adhere to the instructions stipulated herein while writing and submitting their thesis. Non-thesis post graduate program students are also obliged to follow these guidelines while preparing the texts to accompany their dissertations.
2. CHAPTER/SECTION TITLE

All thesis/projects should include three main parts or divisions: the preliminary pages, the body, and the reference material.

2.1 Titles of the Sub-sections

Second level headings (sub section headings) should be typed in boldface and with the initial of each word capitalized, aligned left and without punctuation.

2.1.1 Headings of the third level sub-sections

Third or lower level headings should be typed in boldface and in sentence case, aligned left and without punctuation.
3. CONCLUSION

The successful completion of a master’s or Ph.D. thesis is required for all graduate degrees at Kadir Has University. A thesis or dissertation is a scholarly work that must be approved by an academic committee of readers. In order to preserve a record of the achievement of Kadir Has University scholars and to share the benefits of their research with others, the University requires three identical bound copies of each thesis or dissertation to be submitted to the graduate schools. This manual describes the style and format regulations for the preparation of a satisfactory thesis/dissertation submission to Kadir Has University.
BIBLIOGRAPHY


APPENDIX A

A.1 Examples of the Numeric System
CURRICULUM VITAE

Personal Information
Name and surname:

Academic Background
Bachelor’s Degree Education
Post Graduate Education
Foreign Languages:

Work Experience
Institutions Served and Their Dates: