

KADIR HAS UNIVERSITY

DIRECTIVE ON TUITION AND SUPPORT FOR POSTGRADUATE EDUCATION

Purpose

Article 1- (Amended: Senate Decision-25/02/2022-2022/02) This Directive is intended to set forth the procedures and principles concerning the applications and assessments for students eligible to receive postgraduate education who request tuition waiver, discount and support, and the tuition waiver statuses of these students pursuant to the pertinent provisions of the Postgraduate Education Regulations of Kadir Has University and of this Directive. Scope Article

2- (Amended: Senate Decision-25/02/2022-2022/02) This Directive applies to the arrangements concerning tuition waivers, discounts, and support granted to the postgraduate students at Kadir Has University (KHAS).

Basis

Article 3- (Amended: Senate Decision-25/02/2022-2022/02) This Directive is based on the pertinent provisions of the Postgraduate Education Regulations of Kadir Has University published on the **Official Journal, issue no. 31444, on April 4, 2021.**

Types of Tuition Waivers and Supports

Article 4- (Amended: Senate Decision-25/02/2022-2022/02) All postgraduate students at KHAS may be eligible for tuition waiver and Additional Support for Living.

Tuition Waivers

Article 5-

(1) (Amended: Senate Decision-22/08/2024-2024/10) A student admitted to a master's degree program with thesis or a doctoral program may be granted tuition waiver, which relieves that student of the obligation to pay the tuition fees partially or completely during the regular education periods (4 semesters for master's degree with thesis, 8 semesters for those admitted to a doctoral program with a diploma of master's degree, and 10 semesters for those admitted to a doctoral program with a diploma of Bachelor Degree) upon the respective decision of the Graduate School Management Board and the respective approval of the Chancellor's Office following an assessment of the Admission Jury and, a suggestion from the respective Department.

(2) (Amended: Senate Decision-22/08/2024-2024/10) The tuition fee reduction rates proposed by the relevant Admission Jury are submitted to the Institute. The decision is finalized with the Institute Administrative Board's approval and the Institute Director's approval.

(3) (Amended: Senate Decision-22/08/2024-2024/10) For students admitted to graduate programs with a 50% or 75% tuition fee reduction, the reduction rate can be increased to 90%, upon their request, if they take at least 20 credits in a semester and raise their GPA above 3.50/4.00, with the approval of their thesis advisors, program coordinators, and the decision of the Institute Administrative Board. If the courses taken include undergraduate courses, the

overall GPA must be 3.60/4.00 to benefit from this opportunity. Non-curricular courses cannot be used for scholarship increases.

For students admitted to graduate programs with a 50% or 75% tuition fee reduction who are in the thesis stage, the reduction rate can be increased to 90%, upon their request, if they are involved in writing articles, papers, books, book chapters, or participating in exhibitions and similar works, with the approval of their thesis advisors, program coordinators, and the decision of the Institute Administrative Board.

If students commit to fulfilling the SGS550 Academic Skills course requirements, this rate is increased to 100%.

(4) (Amended: Senate Decision-22/08/2024-2024/10) Graduate students who are entitled to a 100% Tuition Fee Scholarship are required to take the SGS 550 Academic Skills course in every semester they are enrolled. This course aims to enhance the students' academic abilities and capacities related to education and instruction. Students taking this course must participate in the training sessions provided within the course and fulfill the assigned tasks. In master's with thesis and doctoral graduate programs, the SGS 550 Academic Skills course is evaluated as Pass/Fail or In Progress; no letter grades are assigned."

(5) (Amended: Senate Decision-25/02/2022-2022/02) For students who receive a Tuition Fee Scholarship and are unable to complete their education within the standard duration, the semester fee they are required to pay is determined by the Board of Trustees.

(6) (Amended: Senate Decision-22/08/2024-2024/10) Students receiving a Tuition Fee Scholarship who are unable to complete their education within the standard duration may be granted an extension of one semester for master's with thesis programs and two semesters for doctoral programs, upon a valid reason, based on the recommendation of the relevant Program Coordinator, the decision of the Institute Administrative Board, and the approval of the Institute Director. At the end of this period, the student's scholarship will be terminated.

(7) (Amended: Senate Decision-22/08/2024-2024/10) For doctoral students who have applied for an article that meets the publication requirement for graduation by the end of the tenth semester, their scholarships may be extended for two additional semesters, provided they have successfully completed at least three thesis monitoring sessions, with the approval of the program coordinator and the decision of the Institute Administrative Board. To benefit from this opportunity, the student must apply to the Graduate Education Institute before the next semester's registration renewal process begins.

(8) (Amended: Senate Decision-22/08/2024-2024/10) Master's with thesis students who are unable to complete their studies within the fifth semester, and doctoral students who are unable to complete within the tenth semester, who have worked for at least six months on a project supported by external sources, may continue to receive their tuition fee scholarships until graduation, even if the project is completed. To benefit from this opportunity, the student must apply to the Graduate Education Institute before the relevant semester's registration renewal process begins.

Early Termination of Tuition Fee Scholarship

Article 6-

(1) (Amended: Senate Decision-25/02/2022-2022/02)"The discounts or scholarships of students benefiting from the Tuition Fee Scholarship will be terminated before the end of the normal education period by the decision of the Institute Administrative Board if any of the following situations occur:

- a. The student receives any disciplinary penalty.
- b. **(Repealed: Senate Decision-25/02/2022-2022/02)**
- c. **(Repealed: Senate Decision-25/02/2022-2022/02)**
- d. **(Amended: Senate Decision-25/02/2022-2022/02)** The student fails to register.
- e. **(Repealed: Senate Decision-25/02/2022-2022/02)**

(2) (Amended: Senate Decision-25/02/2022-2022/02) Students whose scholarships are terminated due to Article 6/1 must pay the current tuition fee for the semester starting from the term following the termination of their scholarship."

(3) (Amended: Senate Decision-22/08/2024-2024/10) For students with a 75% or higher Tuition Fee Discount, the discount rate will be reduced to the rate specified in the article by the decision of the Institute Administrative Board if any of the following situations occur:"

a. (Amended: Senate Decision-22/08/2024-2024/10) If the semester average falls below 3.00/4.00 for two consecutive semesters, the 100% and 90% discount rates will be reduced to 75%, and the 75% discount rate will be reduced to 50%.

b. (Amended: Senate Decision-22/08/2024-2024/10) For students who fail the SGS 550 Academic Skills course or do not wish to fulfill the tasks within this course, the discount rate will be reduced to 90%.

c. (Amended: Senate Decision-22/08/2024-2024/10) (For Master's with Thesis Students) If master's with thesis students enrolled in the thesis course fail to submit the Master's Thesis Monitoring form to the Institute and their thesis advisor at the end of the semester, the 100% and 90% discount rates will be reduced to 75%, and the 75% discount rate will be reduced to 50%.

d. (Amended: Senate Decision-22/08/2024-2024/10) (For Doctoral Students) If the student fails twice in the Doctoral Thesis Monitoring Committee meetings, the 100% and 90% discount rates will be reduced to 75%, and the 75% discount rate will be reduced to 50%.

(4) (Amended: Senate Decision-25/02/2022-2022/02) The discount rates of students whose discounts or scholarships were reduced due to Article 6/3 can be increased again, at the earliest, after one semester, with the approval of their program coordinators and the decision of the Institute Administrative Board. The following principles are taken into account in these increases:

a. (Amended: Senate Decision-22/08/2024-2024/10) For a student in the coursework stage whose discount rate has been reduced to 50%, the discount rate will be increased to 75% if the student's semester average rises above 3.00/4.00.

b. (Amended: Senate Decision-22/08/2024-2024/10) For a student in the coursework stage whose discount rate has been reduced to 75%, the discount rate will be increased to 90% if the student's semester average rises above 3.25/4.00. If the student commits to fulfilling the requirements of the SGS 550 Academic Skills course, this rate will be increased to 100%.

c. (Amended: Senate Decision-22/08/2024-2024/10) For students whose discount rates were reduced to 90% due to failing the SGS 550 Academic Skills course or not fulfilling the tasks within this course, the discount rate will be increased to 100% if they commit to fulfilling these tasks."

d. (Amended: Senate Decision-22/08/2024-2024/10) The reinstatement of the scholarship or discount rate for students in the thesis stage is subject to the discretion of the thesis advisor, based on the student's performance.

5. (Amended: Senate Decision-25/02/2022-2022/02) Students may benefit from Article 6/4 only once.

6. (Repealed: Senate Decision-22/08/2024-2024/10)

Article 7-

(1) Students enrolled in master's with thesis and doctoral programs at the University are encouraged to work on projects funded by external sources and conducted by full-time faculty members of the University.

(2) (Amended: Senate Decision-25/02/2022-2022/02)"Students working on externally funded projects may receive Additional Living Support in an amount determined by the Board of Trustees at the beginning of each academic year from the University budget. Students eligible for Additional Living Support are also granted a 100% Tuition Fee Scholarship. The processes related to Additional Living Support are managed by the Directorate of R&D Resources.

(3) "If project support for a student is terminated due to the completion of the project before the end of the education period, the additional living support may continue for up to 6 months with the approval of R&D Resources and the Rector.

Termination of Additional Living Support

Article 8-

(1) The additional living support for students receiving Additional Living Support may be terminated by the decision of the Research Committee of the Directorate of R&D Resources if any of the following situations occur:

a. The student receives any disciplinary penalty.

b. (Amended: Senate Decision-22/08/2024-2024/10) The student's semester GPA falls below 3.00/4.00 for two consecutive semesters.

c. The student fails to register.

d. (Amended: Senate Decision-22/08/2024-2024/10) (For students with a 100% scholarship) The student fails the SGS 550 Academic Skills course.

e. The student's research project scholarship is partially or completely terminated.

(2) If the student takes a leave of absence, additional living support is not provided during the period of the leave.

Other Discounts and Scholarships

Article 9-

(1) Students who graduate from the University's undergraduate programs and enroll in non-thesis master's programs are granted a 25% tuition fee discount for 3 semesters, while HASMED members receive a 30% discount. Candidates cannot benefit from two discounts simultaneously.

(2) **(Amended: Senate Decision-25/02/2022-2022/02)** Pursuant to agreements made by the University, various tuition discounts are provided for employees of partner institutions and organizations, public employees, bar association staff, and students admitted to non-thesis master's programs, for the duration of their studies, with the decision of the Institute Administrative Board and the approval of the Rectorate.

(3) **(Amended: Senate Decision-25/02/2022-2022/02)** Students admitted to the University's non-thesis master's programs who do not receive any discount may be granted various discounts with the decision of the Institute Administrative Board and the approval of the Rectorate.

(4) **(Amended: Senate Decision-25/02/2022-2022/02)** International candidates admitted to the University's graduate programs may be granted various discounts with the decision of the Institute Administrative Board and the approval of the Rectorate.

(5) Students who enrolled in master's with thesis and doctoral programs before the Fall semester of the 2021-2022 academic year will continue to benefit from their eligible discounts regardless of their semester.

Other Provisions

Article 10-

(1) **(Amended: Senate Decision-22/08/2024-2024/10)** Requests for scholarship or discount increases under this Directive are made by the student, and the decision is made by the Institute Administrative Board after consulting with the program coordinator.

(2) **(Amended: Senate Decision-22/08/2024-2024/10)** In cases not covered by this Directive, the Institute Director is authorized.

Enforcement

Article 11- This Directive, adopted at the University Senate meeting dated 08.04.2021 and numbered 2021/05, enters into force on the same date and replaces the Directive on Application and Admission Requirements to Graduate Programs, Obligations of Graduate Students, and Graduate Scholarships adopted by the Kadir Has University Senate on 25.06.2018.

Execution

Article 12- The provisions of this Directive are executed by the Rector of Kadir Has University.

