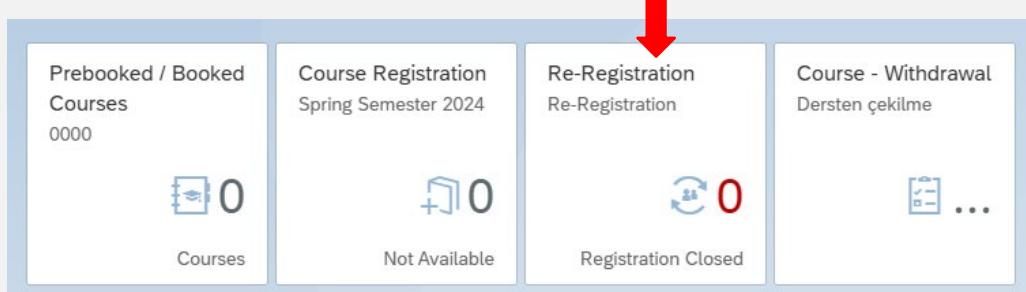
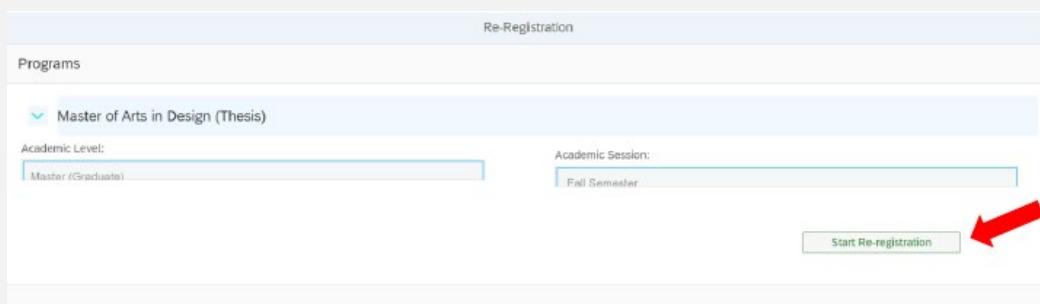


1. REGISTRATION RENEWAL

- Login to SPARKS: <https://sparks.khas.edu.tr/>
- Click the “Re-registration” button.

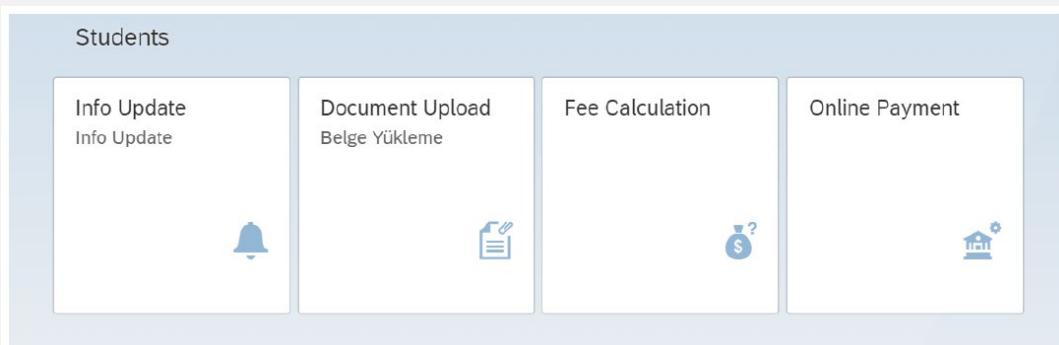


- On the screen that appears, click the “start registration renewal” button. This will complete the registration renewal process.



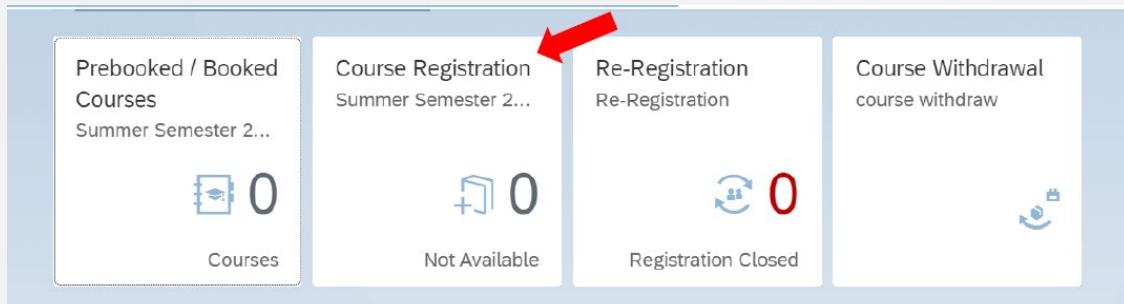
2. FEE CALCULATION AND ONLINE PAYMENT TOOLS

- After completing the registration step, you'll see the student fee calculation & online payment section. Here, the student checks for any existing debt information.
- If you have any payments, you must complete them from the online payment page.
- Students with unpaid debts cannot register for courses.
- If there is any incorrect information regarding your fee details, you must send an email to sgs@khas.edu.tr by stating your student number.



3. COURSE REGISTRATION

- Click the Course Registration button as below.



- After that you can see the page below. In the middle of the screen, you can see the obligations you need to complete.
- You can search for the course that you want to register on from the left side of the screen. When you find the lesson, you should click on it for selection.
- You need to add the course to your cart by clicking "add to cart" button.

Courses (2)

Course	Credits	ECTS
DES508	8	ECTS
Disiplinlerası Stüdyo	0	
University Elective		
DES510	8	ECTS
Design, Art and Urban...	0	
University Elective		

CourseDetail

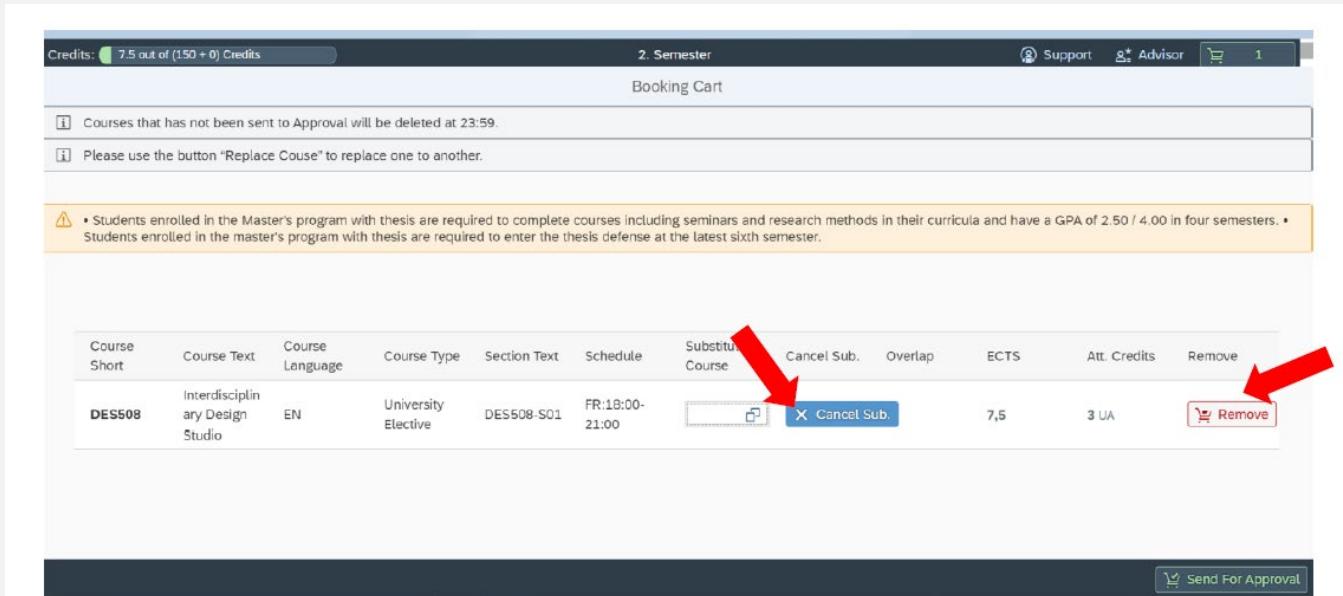
Course ID: DES508
Course Name: Interdisciplinary Design Studio
Program Of Study: Design (Thesis)
Bologna: [ECTS Information Package and Course Catalogue](#)
Program Type: Master (Graduate)
Offering Department: Department of Art and Design
Academic Year:
Academic Session:
Teaching Language: EN
ECTS: 7.5

Sections (1)

Section	Instructor	Syllabus	Room	Schedule	Availability	Add To Cart
DES508-S01 Disiplinlerası Stüdyo-Şube01		Syllabus		FR:18:00-21:00	19	Add To Cart

[Go To My Courses](#)

- After adding the courses to the cart, you can see the cart by clicking the cart button on the upper right in the screenshot above.
- On the cart screen, the following screenshot will appear. If there is a course you want to take instead of another course, you need to search for the code of this course from the course section.
- If you want to cancel the course you have added to the cart, you can click the remove button before sending it for approval.



Credits: 7.5 out of (150 + 0) Credits 2. Semester Support Advisor 1

Booking Cart

Info Courses that has not been sent to Approval will be deleted at 23:59.

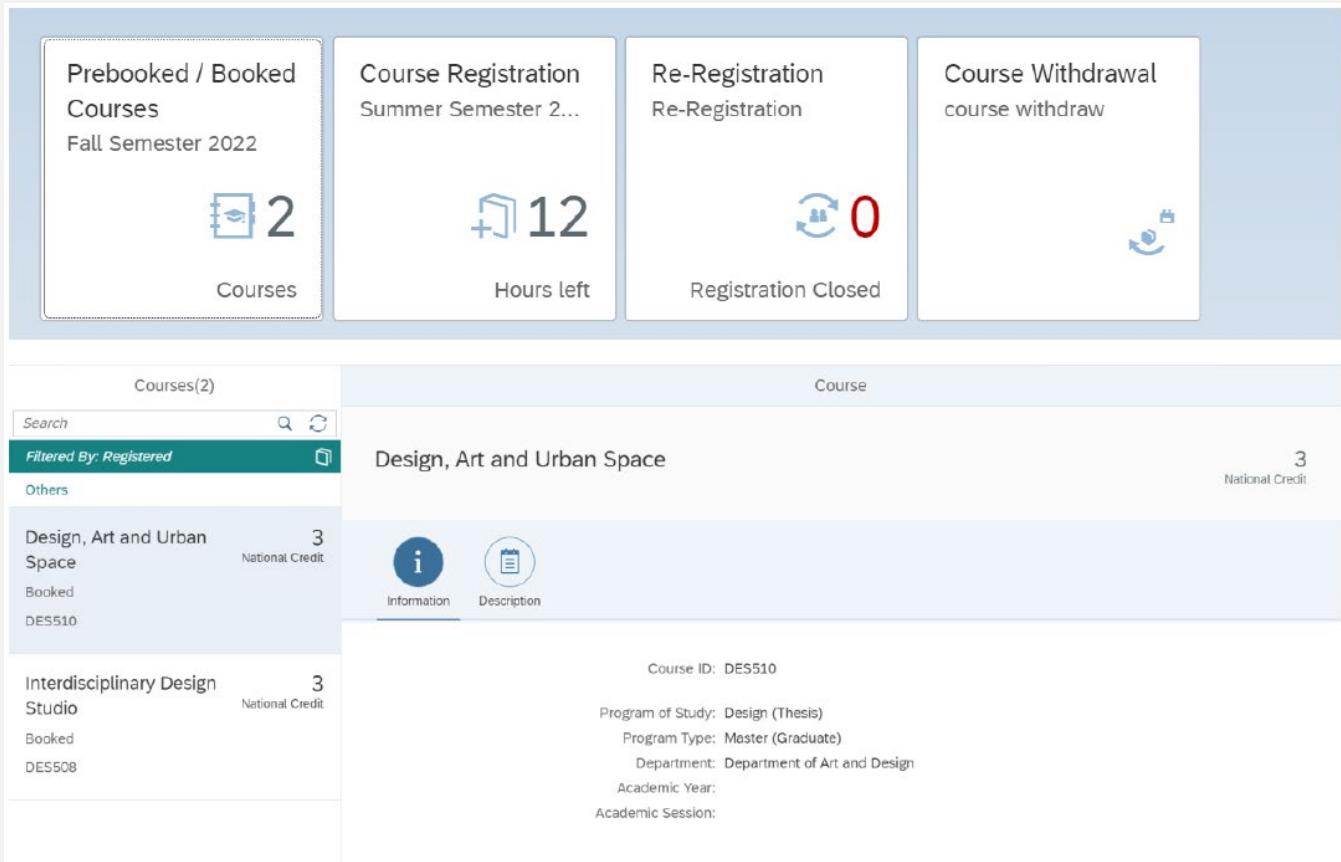
Info Please use the button 'Replace Course' to replace one to another.

Warning Students enrolled in the Master's program with thesis are required to complete courses including seminars and research methods in their curricula and have a GPA of 2.50 / 4.00 in four semesters. Students enrolled in the master's program with thesis are required to enter the thesis defense at the latest sixth semester.

Course Short	Course Text	Course Language	Course Type	Section Text	Schedule	Substitute Course	Cancel Sub.	Overlap	ECTS	Att. Credits	Remove
DESS08	Interdisciplinary Design Studio	EN	University Elective	DESS08-S01	FR:18:00-21:00	<input type="button" value=""/>	<input type="button" value="X Cancel Sub."/>		7,5	3 UA	<input type="button" value="Remove"/>

Send For Approval

- You can complete your course registration by clicking the “Send for Approval” in the lower right corner of the page.
- While you have courses on advisor approval, you cannot send other courses for advisor approval.
- You may view your registered and prebooked courses from “Prebooked/ Booked Courses”.



The screenshot shows a course registration interface with the following sections:

- Prebooked / Booked Courses** (Fall Semester 2022): Shows 2 courses.
- Course Registration** (Summer Semester 2...): Shows 12 hours left.
- Re-Registration**: Shows 0 registration closed.
- Course Withdrawal**: Shows course withdraw.

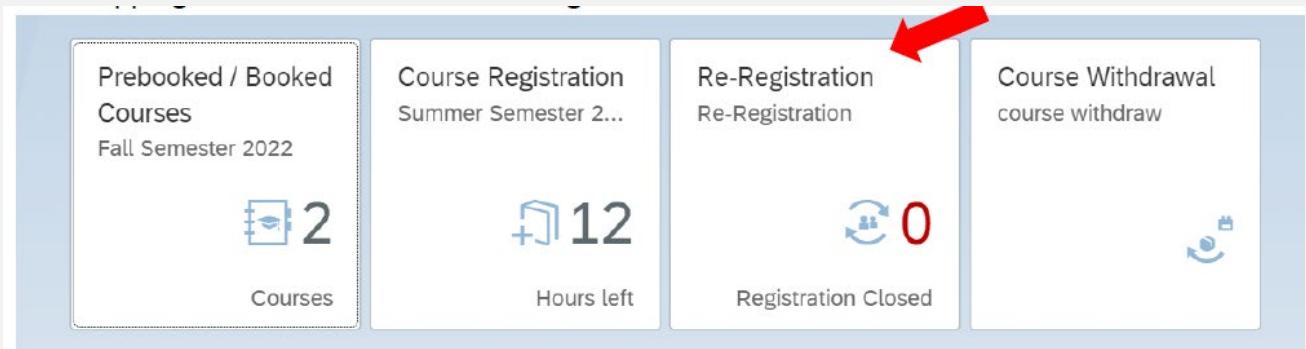
Courses(2) (Filtered By: Registered)

		Course
Design, Art and Urban Space	3	Design, Art and Urban Space National Credit Booked DES510
Interdisciplinary Design Studio	3	Interdisciplinary Design Studio National Credit Booked DES508

Course ID: DES510
Program of Study: Design (Thesis)
Program Type: Master (Graduate)
Department: Department of Art and Design
Academic Year:
Academic Session:

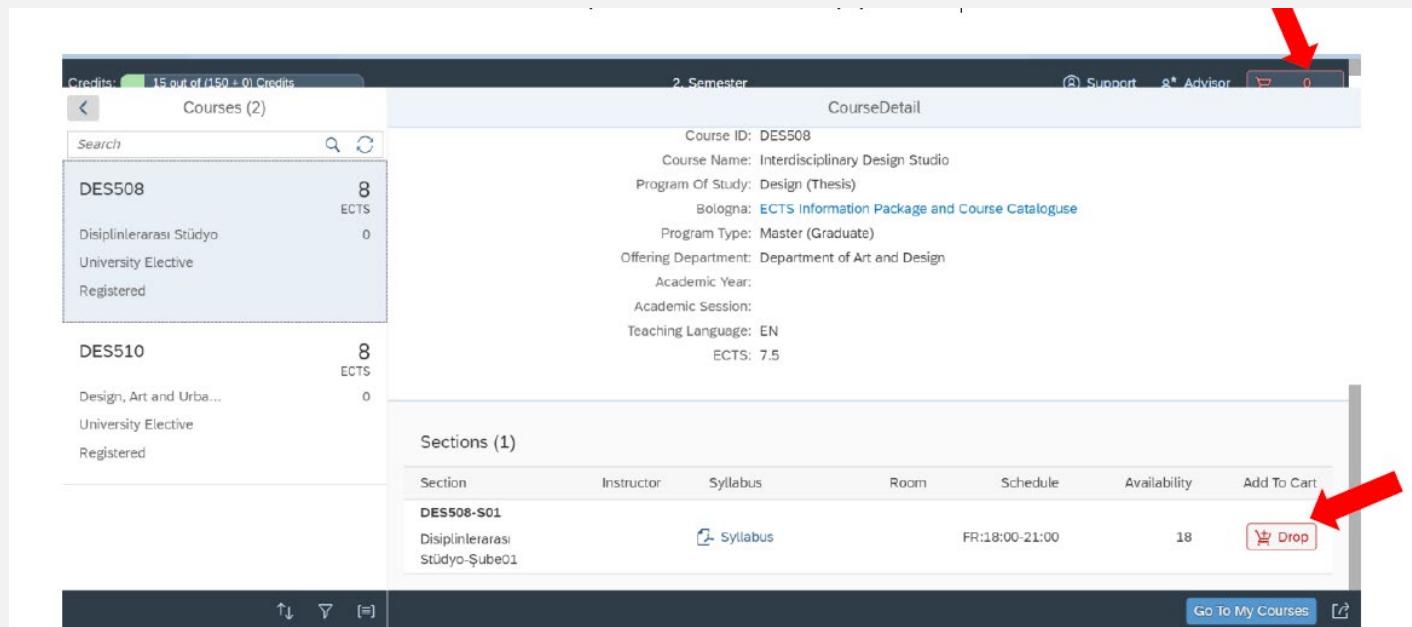
4. ADD-DROP

- For adding courses, you may complete the same process as course registration.
- For dropping courses, see the steps below. Click the “Course Registration” button.



- Select the course and click the drop button for the drop process.

Course Short	Course Text	Course Language	Course Type	Section Text	Schedule	Substitute Course	Cancel Sub.	Overlap	ECTS	Att. Credits	Remove
DES508	Interdisciplinary Design Studio	EN	University Elective	DES508-S01	FR:18:00-21:00		<input type="button" value="Cancel Sub"/>		7,5	3 UA	<input type="button" value="Remove"/>



Credits: 15 out of (150 + 0) Credits

2. Semester

Courses (2)

Course Detail

Course ID: DES508
 Course Name: Interdisciplinary Design Studio
 Program Of Study: Design (Thesis)
 Bologna: ECTS Information Package and Course Catalogue
 Program Type: Master (Graduate)
 Offering Department: Department of Art and Design
 Academic Year:
 Academic Session:
 Teaching Language: EN
 ECTS: 7.5

DES508 8 ECTS
 Disiplinlerası Stüdyo 0
 University Elective
 Registered

DES510 8 ECTS
 Design, Art and Urban... 0
 University Elective
 Registered

Sections (1)

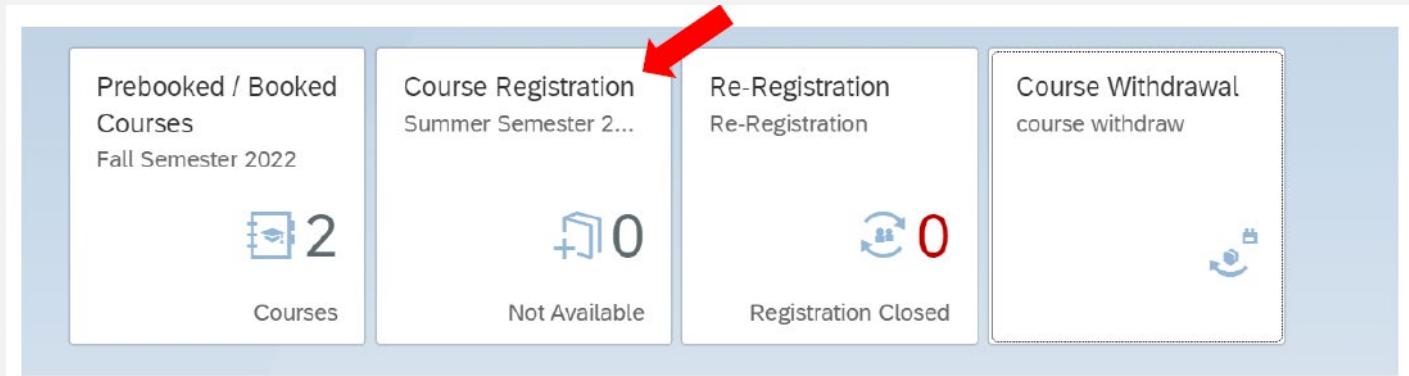
Section	Instructor	Syllabus	Room	Schedule	Availability	Add To Cart
DES508-S01 Disiplinlerası Stüdyo-Şube01		Syllabus		FR:18:00-21:00	18	Drop

Go To My Courses

- The course desired to be dropped is added to the cart. When you go to the cart, the screenshot below will appear. When the send to advisor approval button is pressed at the bottom of the screen, the course will be sent to advisor approval to be dropped.

5. WITHDRAWAL

- Click the “Course Withdrawal” button.



- Select the course you want the withdraw and select the withdraw button.

The screenshot shows the "Module Details" page for the "Design, Art and Urban Space" module.

Modules list:

- Design, Art and Urban Space (3 National Credit, Master of Arts in Design (Thesis), Booked)
- Interdisciplinary Design Studio (3 National Credit, Master of Arts in Design (Thesis), Booked)

Module Details (Info tab selected):

Academic Year: Fall Semester
Academic Period: Fall Semester
Program: Master of Arts in Design (Thesis)
Program Type: Master (Graduate)
Module Code: DES510
Module: Design, Art and Urban Space
The Condition of Module: Booked
Credit: 3 (National Credit)

Withdraw button is located at the bottom right of the module details section.